

Faculty Teaching Load Dashboard Information and Instructions

Two Data Sources:

Data Source 1: Live Course Registration Data [Views 1 and 2]

- 10 years of most recent data
- Includes all courses and sections that have enrollment
- Data is grouped by **course college** and **course department**
- Cross-listed courses with unique CRNs are included in the list

Data Source 2: Census Course Registration Data and Census Full-Time Faculty Data: Merged [Views 3, 4, 5, and 6]

- 5 years of most recent census data (excludes Summer enrollment)
- In the default view, lab sessions and courses with enrollment smaller than 3 are filtered out (user can customize using the Course Type and Enrollment filters)
- Data is organized by **faculty member's primary appointment** in school and department
- Only full-time faculty members with active teaching loads in any given year are included
- Cross-listed courses can be listed separately or combined using the "Combine Cross-Listed Sections*" filter
- Approve course releases are not reflected in the dashboard
- Fall and Spring course registration census dates are close-of-business on the Friday of the sixth week of classes. Faculty census date is November 1 for the respective academic year

Six Views:

View 1: Course Enrollment: Overview

- Course enrollments by semester, college, department, subject code, course number and section, and name of instructor
- Uses live course registration data

View 2: Courses Taught by Instructor

- Searches for courses taught by name of instructor
- Uses live course registration data

View 3: Full-Time Faculty Teaching Load Summary (Census Data)

- Customizable summary of teaching load by instructor, year, school, department, tenure status, and rank
- Includes number of courses taught, average and median course enrollment, and credits
- Uses census data for course enrollment and full-time faculty

View 4: Full-Time Faculty Teaching Load Visualization (Census Data)

- Visualization of teaching load by instructor, school, department, tenure status, subject, course number and section, and course type
- Includes number of courses taught, average and median course enrollment, and credits
- Uses census data for course enrollment and full-time faculty

View 5: Full-Time Faculty Teaching Load by Student Level (Census Data)

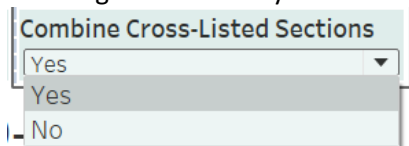
- Teaching load summary statistics
- Sum of course enrollment by student type (undergraduate, graduate, non-degree, alumni, and consortium)
- Sum of credits generated by student type (undergraduate, graduate, non-degree, alumni, and consortium)
- Uses census data for enrollment and faculty status

View 6: Courses Taught by Full- and Part-Time Faculty Summary (Census Data)

- Summary data of courses offered, enrollment, and credits by full-and part-time faculty status
- Uses census data for enrollment and faculty status

*** Combine Cross-Listed Sections:** Cross-listed courses are defined as the same course, taught at the same time, and by the same professor, but have different CRN, department, subject, course and section number. Users can choose to combine or not combine cross-listed sections by indicating “Yes” or “No” in the “Combine Cross-Listed Sections” tap at the top of the page.

- If yes: Enrollment and credits for cross-listed sections are combined and reflected as one course. Only the section with the lowest CRN will be shown when the data is drilled down to individual course section level.
- If no: Faculty teaching load may be inflated, as each section of the course will be included in the teaching load summary.



Expected Teaching Load: A customizable value of the number of courses faculty are expected to teach during the academic year (excluding Summer). Teaching loads vary by individual faculty, school, rank, and tenure status. It is used for comparison purposes only. The default value is set to 4 courses.

- Summary statistics that relate to this filter are:
 - Expected courses: Expected teaching load for a faculty or a department/school depending on the breakdown of the table view.
 - Deviation: Difference between actual and expected courses taught.
 - Average deviation: average difference between actual and expected courses taught.

